



**GOVERNMENT CENTER/GROUNDS USE FORM**

Title of Event: \_\_\_\_\_

Title of Organization: \_\_\_\_\_

Facility Requested: \_\_\_\_\_  
(Building, Playground, Ballfield, etc.)

Day(s) of Week: \_\_\_\_\_ Date(s) of Event: \_\_\_\_\_

Time of Reservation: \_\_\_\_\_

Hours of Event: \_\_\_\_\_

Applicant Information:

\_\_\_\_\_  
(Organization Name)

\_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
(City, State, Zip)

Is your group a Non-Profit Organization  Yes  No

\_\_\_\_\_  
(Signature of Authorized Representative)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Phone Number)

\_\_\_\_\_  
Name of organization's contact who  
will be on-site coordinator for this event

Certificate of Insurance:  Yes  No

Application Approval: \_\_\_\_\_  Yes  No

Village Manager

Xc: Police Department